



## INVITATION FOR PREQUALIFICATION



Saka Indonesia Pangkah Limited as Contractors of Cooperation Contract (KKKS) of SKKMIGAS hereby invites goods and service providers to participate in the following tender.

TITLE	REF. NO.	LOCAL CONTENT REQUIREMENT	QUALIFICATION	ACTIVITY SECTION/ SUB SECTION
Provision of Office Support Services	BID-18-0114	Min. 35%	Medium-Scale Company	Jasa Lainnya/ 02.p.04.24. Tenaga Administrasi dan 02.p.04.25. Tenaga Kebersihan

**Scope of Work:**

To provide office maintenance, housekeeping and administration services.

The contract duration is for three years.

**General Requirement for Registration:**

Interested Applicants could register for the pre-qualification process by submitting following documents:

1. Interest Letter to participate in the Tender using Applicant letterhead complete with address, phone number, facsimile number and active email that can be contacted.
2. Valid SPDA (*Surat Pengganti Dokumen Administrasi*) which issued by SKKMIGAS Centralized Integrated Vendor Database (CIVD).

**Schedule of Prequalification:**

Detailed of pre-qualification requirements and general scope of work are provided in the pre-qualification document. Applicant could register at the schedule and venue given below:

Date : 19 – 20 April 2018  
Time : 09.00 - 15.00 hrs.  
Place : Saka Indonesia Pangkah Limited  
The Energy 11<sup>th</sup> Floor, SCBD Lot 11A  
Jl. Jenderal Sudirman Kav. 52-53, Jakarta 12190

Jakarta, 18 April 2018  
Saka Indonesia Pangkah Limited  
Internal Team